

BOARD OF EDUCATION
LAKE COUNTRY SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING MINUTES

Public Notice is hereby given to the public and news media pursuant to Chapter 19, Subchapter IV, Wisconsin Statutes that a **regular BOARD OF EDUCATION MEETING** will be held on **Monday, December 20, 2021 at 5:45 p.m.** in the **library** at Lake Country School, 1800 Vettelson Road, Hartland, WI 53029, located in the City of Delafield, Waukesha County. *One of the board members will be attending virtually and the board member's virtual attendance can be monitored by those who are physically present at the meeting.*

The Agenda for the meeting is as follows:

Elizabeth Gould called the meeting to order at 5:46 p.m.

Pledge of Allegiance

Roll Call - Carol Reise-Schouten, Al Larson, Jhawn Newman, Monique Henry (virtual)
Jenny Oman (Bookkeeper), Nicole Brown (District Secretary), Leadership Team (Debby Schneider, Cecelia Schliepp, Fred Levenhagen, Lori Frank, Beth Ingersoll)
Approximately 6 guests

Notice of Meeting - duly noted

Adoption of Agenda (Reise-Schouten/Larson) Discussion-None; 5-0

Approval of the Regular Board Meeting Minutes for November 15, 2021 (Larson/Reise-Schouten)
Discussion-None; 5-0

Approval of the Special Board Meeting Minutes for November 2, 2021 (Reise-Schouten/Larson)
Discussion-None; 5-0

Approval of the Policy Meeting Minutes for November 15, 2021 (Newman/Larson) Discussion-Gould stated the minutes looked good; 5-0

Approval of November Vouchers and Credit Card Statements (Reise-Schouten/Newman)
Discussion-None; 5-0

SCHOOL RECOGNITION AND COMMITTEE UPDATES

Recent LCS Celebrations/Accomplishments to Recognize - Students, Staff (Board Members/Leadership Team) Gould stated holiday concerts were amazing. Debby Schneider spoke on: grants awarded to staff, teachers writing grants for enrichment projects, 3 teachers are National Board certified and Cecelia Schliepp was just renewed, January safety training, Future Ready conference.

District News and Updates (Leadership Team) Same as above

Committee: Curriculum & Instruction (Leadership Team) No update

Committee: Policy (Elizabeth) More than 3/4 complete of full review of all policies

Committee: Building and Grounds Fred Levenhagen spoke on the interview process for Director of Building & Grounds. Great candidates with school experience.

Committee: Finance (Jenny) Will start looking at student numbers for next year.

CITIZEN COMMENTS

Paul Price, a community member who resides next to the school, asked the district to have the chiller unit serviced. The unit is very loud for about 45 seconds each time it turns on and can be heard through closed windows. Another neighbor, Jim, was present and works in the industry. Jim commented that the unit is currently starting at 0 to full speed and needs a soft start or drive. District will need an electrical contractor to size the unit.

DISCUSSION

Letter from another district's Superintendent to be read into record.

Elizabeth Gould read a letter from North Lake Superintendent, Leisl Ackley which spoke highly of Mark Lichte.

CONSENT AGENDA

1. Motion to approve the revision of Policy 430 (previously 900.7 and 900.18) Attendance & Truancy as said proposed policy revision was presented to the Board in written form in the Board's packet of supplemental materials for this meeting.
2. Motion to approve the deletion of Policy 900.18 Truancy and 900.18 Truancy Rule as said proposed policy deletion was presented to the Board in written form in the Board's packet of supplemental materials for this meeting.

Elizabeth Gould read the motions and asked if any board members would like items removed from the consent agenda. There were none. (Larson/Newman) Discussion-None; 5-0

ACTION ITEMS

1. **Discussion and potential action regarding JMBrennan Inc Invoice dated 11/29/2021 in the amount of \$5,120.44 for maintenance to the chiller.**
Motion to approve the JMBrennan Inc Invoice dated 11/29/2021 in the amount of \$5,120.44 for maintenance to the chiller (Larson/Reise-Schouten) Discussion-Jenny Oman explained the invoice. Jhawn Newman has asked that the district have a full assessment done on the chiller; 5-0.
2. **Discussion and potential action on approval of October 2021 donation in the amount of \$25,000.**
Motion to approve the October 2021 donation in the amount of \$25,000 (Reise-Schouten/Larson) Discussion-Nicole Brown explained she missed adding it to the agenda. Jenny Oman stated that the policy does not state the board must approve donations. She also checked with the auditor. Board will review policy; 5-0.
3. **Discussion and potential action on approval of the Arrowhead Area Summer School Cooperative 66.0301 Agreement.**
Motion to approve of the Arrowhead Area Summer School Cooperative 66.0301 Agreement (Newman/Reise-Schouten) Discussion-Jenny Oman explained she will be fiscal agent and North Lake School is hosting. Reise-Schouten questioned who needs background checks because teacher licenses require one. Beth Ingersoll explained that the Summer School policy does require all staff to be background checked; 5-0.
4. **Discussion and potential action to approve the out of state field trip for 2nd grade at the end of February to the Shedd Aquarium.**
Motion to approve the out of state field trip for 2nd grade at the end of February to the Shedd Aquarium (Reise-Schouten/Larson) Discussion-Lori Frank explained trip; 5-0.

- 5. Discussion and potential action on approval of the 2022-2023 Lake Country School Calendar.**
Motion to approve the 2022-2023 Lake Country School Calendar (Newman/Larson) Discussion-Fred Levenhagen explained that LCS follows AHS calendar as much as possible except exams; 5-0.
- 6. Discussion and potential action regarding amendments to the COVID-19 Mitigation Protocols.**
Motion to discuss with potential action amendments to the COVID-19 Mitigation Protocols (Reise-Schouten/Newman).

Motion to keep language except as noted below (Larson/Newman) Discussion-Newman stated language is needed in order to keep mask guidelines as read below. Newman and Debby Schneider discussed that the section would not be a header so that further language was as intended; 4-1 (Reise-Schouten).

Motion to keep language “temporary mandatory masking will be required for staff and students when a threshold of 5% of the entire student population is COVID-19 positive until the rate drops below 5% (Larson/Henry) Discussion - Debby Schneider stated the reason for removal of language is that the district would manage this by classroom not entire school. Larson stated that he would like the language to stay; 4-1 (Reise-Schouten).

Motion to approve “In lieu of closing classrooms, if a 5K- 4th grade classroom presents 3 or more positive COVID cases, all students and staff in the classroom will be required to wear a mask while indoors for the 10-day quarantine period. (If a 4K classroom presents 2 or more positive cases, the classroom will close for a 10-day quarantine period.)” as read (Newman/Larson) Discussion-Larson and Reise-Schouten would like the district to require masking at after school events also.

Motion to add during the school day to the section “In lieu of closing classrooms, if a 5K-4th...” (Newman/Larson would not second the motion) Discussion-Newman stated that he thinks this is a strong compromise when compared to closing a classroom and believes the district should only govern the school day.

Motion to approve “In lieu of closing classrooms, if a 5K- 4th grade classroom presents 3 or more positive COVID cases, all students and staff in the classroom will be required to wear a mask while indoors for the 10-day quarantine period. (If a 4K classroom presents 2 or more positive cases, the classroom will close for a 10-day quarantine period.)” as read (Larson/Gould) Discussion-None; 4-1 (Newman).

Motion to approve “In lieu of closing classrooms, if a 5th-8th grade level presents 5 or more positive COVID cases, all students and staff in the classroom will be required to wear a mask while indoors for the 10-day quarantine period (Larson/Gould) Discussion-Newman stated he would approve because above was approved; 5-0.

Motion to select start date for new set of guidelines to be January 3, 2022 (Larson/Gould) Discussion-None; 5-0.

Motion to approve the remainder of the guidelines pages 2-5 (Reise-Schouten/Newman) Discussion-None; 5-0.

- 7. Discussion and potential action regarding the hiring of the Private RN position.**
Motion to discuss and potential action on hiring the Private RN position (Reise-Schouten/Newman)
Discussion-Jenny Oman spoke and stated no action at this time should be taken. No action was taken.
- 8. Discussion and potential action to approve Michelle Howard as the District Nursing Services Coordinator per the required Emergency Nursing Services policy which includes a stipend of \$2,800 per school year.**
Motion to approve Michelle Howard as the District Nursing Services Coordinator per the required Emergency Nursing Services policy which includes a stipend of \$2,800 per school year (Larson/Reise-Schouten) Discussion-Reise-Schouten questioned if this was the stipend brought up at the last meeting, Jenny Oman responded yes; 5-0
- 9. Discussion and potential action to approve the resignation of Doug Roberts, part-time custodian.**
Motion to approve the resignation of Doug Roberts, part-time custodian (Larson/Newman)
Discussion-Jenny Oman stated Doug has other plans; 5-0.
- 10. Discussion and potential action to approve the hiring of part-time evening custodian.**
Motion to approve the administrative team to hire a part-time evening custodian (Reise-Schouten/Larson) Discussion-Jenny Oman stated this would replace the hours of Doug Roberts; 5-0.
- 11. Discussion and potential action to approve the retirement of Doc Stadler, full-time Director of Building and Grounds.**
Motion to approve the retirement of Doc Stadler, full-time Director of Building and Grounds (Gould/Newman) Discussion-with regret; 5-0
- 12. Discussion and potential action to hire the full-time Director of Building and Grounds.**
Motion to hire Jordan Steger as full-time Director of Building and Grounds (Gould/Reise-Schouten)
Discussion-Newman would like to meet Jordan and help create a plan with goals; 5-0
- 13. Discussion and potential action to approve the retirement of Mark Lichte, Administrator.**
Motion to approve the retirement of Mark Lichte, Administrator (Larson/Reise-Schouten)
Discussion-with regret; 5-0
- 14. Discussion and action regarding the interim superintendent hiring process.**
No Action

Motion to go into Closed Session (Larson/Reise-Schouten)

See closed session minutes by Jenny Oman

ITEMS FOR NEXT AGENDA

Virtual in emergency situation
COVID communication and posting to families
Maintenance plan for new Director of Building and Grounds
Open Enrollment number

ADJOURN at 8:56 p.m.(Larson/Newman)